

## Rentals

### Organizations

1. Students for Justice in Palestine (SJP)
2. TaiJi & Qigong classes
3. Students of Environmental Concerns (SECS)
4. East Central Bengali Association
5. Illini Folk Dance
6. UIUC Communications Department
7. Illini Folk Jam Circle
8. Graduate Employees' Organization (GEO)
9. Lambda Theta Phi
10. Urbana Contra Dancers (UCD)
11. Illini Swing Society
12. UIUC Women's Frisbee Team
13. Jon Mueller
14. Central Illinois English Country Dancers (ECD)
15. "c\*nt" Play Reading by Nona Lee Porter
16. Durga Puja
17. iSEE Clothing Swap
18. Tagore Festival
19. Urbana Middle School
20. Peruvian Student Organization
21. UIUC Women's Resource Center
22. Pygmalion
23. Samhain Ritual
24. Stuart Students
25. Writers Organizing Realistic Dialect (WORD)
26. LGBTQ+ Soup Night
27. Central Illinois Rivers in Arts & Poetry
28. La Milonga Talento
29. INNER VOICES
30. Yule Event



The Urbana Middle School enjoying their lunch in our chapel as they tour the University's campus



One of the organizations that regular rents with us—SECS—holding their meeting in our Chapel to prepare for their strike



A couple musicians performing at the Red Herring's Open Mic

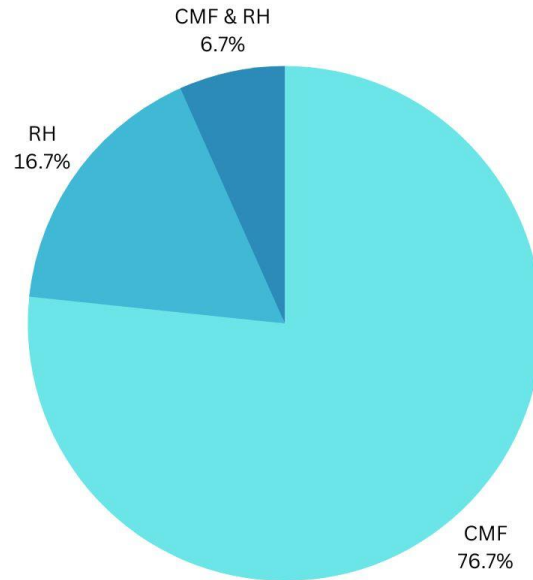


The set-up for the Jon Mueller show that was hosted in the fall

---

## Bookings

<b>CMF Bookings</b>	23
<b>Red Herring Bookings</b>	5
<b>Combined CMF &amp; Red Herring Bookings</b>	2





Updated picture of our Chapel



Updated picture of our Fireside Room



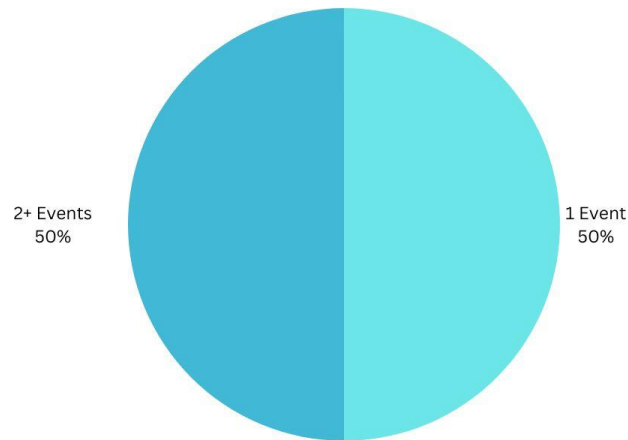
Updated picture of the Red Herring's stage



Our bulletin board filled with flyers/events

1 Event	2+ Events
<ul style="list-style-type: none"> <li>● ECBA</li> <li>● UIUC Communications Department</li> <li>● Lambda Theta Phi</li> <li>● UIUC Women's Frisbee</li> <li>● iSEE Clothing Swap</li> <li>● Peruvian Student Organization</li> <li>● Pygmalion</li> <li>● Samhain Ritual</li> <li>● Stuart Students</li> <li>● WORD</li> </ul>	<ul style="list-style-type: none"> <li>● SJP</li> <li>● TaiJi &amp; Qigong Classes</li> <li>● SECS</li> <li>● Illini Folk Dance</li> <li>● Illini Folk Jam Circle</li> <li>● GEO</li> <li>● UCD</li> <li>● Illini Swing Society</li> <li>● ECD</li> <li>● Durga Puja</li> </ul>

- 
- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• Central Illinois Rivers in Arts &amp; Poetry</li><li>• Yule Event</li><li>• Jon Mueller</li><li>• “c*nt” Play Reading</li><li>• UIUC Women’s Resources Center</li></ul> | <ul style="list-style-type: none"><li>• Urbana Middle School</li><li>• LGBTQ+ Soup Night</li><li>• La Milonga Talento</li><li>• INNER VOICES</li><li>• Tagore</li></ul> |
|---|---|
- 



Our Folk and Roots organization holding their community swing dance event



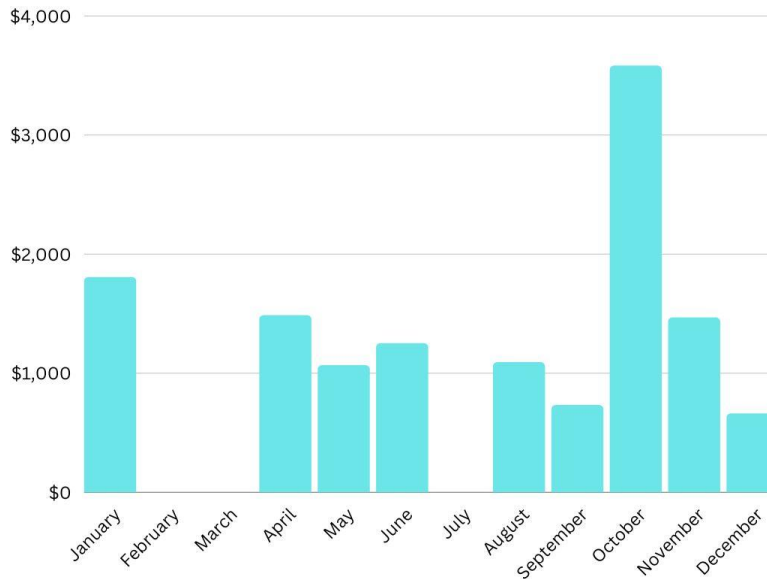
The Folk Jam Circle playing in the summer at Channing-Murray

---

### **Financial Reports**

- January: \$1,805
- February: \$0

- March: \$0
- April: \$1,485
- May: \$1,065
- June: \$1,250
- July: \$0
- August: \$1,090
- September: \$730
- October: \$3,580
- November: \$1,465
- December: \$660



**Total: \$13,130**

## CMF Staff Roles

### Rohn Koester - Facilities Manager

Rohn is in charge of all event bookings' preparation and set-up and tear-down. This includes getting the room(s) ready for the upcoming event via cleaning, rearranging, etc., setting up and tearing down any requests clients may have such as tables, chairs, equipment. He is also on-site for any situation that might need addressed. This being said he is also the main point of contact during any event. Rohn also works with Channing-Murray, the Red Herring, and various organizations to set plans for the future.

### Sam Schnelle - Operations Manager

Sam manages all events/space rental bookings and is the main point of contact for the organizations, Channing-Murray, and the Red Herring. She also handles all the finances, keeps track of all the data regarding space rentals, and continues to update various space rental protocols. This includes handling the payments and bookkeeping, creating new contracts, organizing all the previous and current space rental data, and working with Channing-Murray, the Red Herring, and various organizations to prepare for 2023.

### Emily McKown - Executive Director

Emily is also a point of contact for the organizations, Channing-Murray, and the Red Herring for any situation that might need assistance. This includes determining payment questions/issues, previous protocols with past organizations, and the future of space rentals with the Channing-Murray and Red Herring staff, as well as various organizations that have rented with us.

### **Karen Sherwood and Megan Herakovich - The Red Herring Managers**

Karen and Megan are the main point of contact regarding any food, kitchen, or Red Herring questions that may arise. They also often prepare the restaurant for any upcoming event that may be held there. A few Red Herring staff members were also responsible for a few set-up and tear-downs for Channing-Murray events. The Red Herring is also included in determining the future for space rentals, especially regarding food handling and food protocols in general.

---

### **Summary**

Channing-Murray has been offering space rental bookings for our Chapel and Fireside Room, as well as the Red Herring Vegan Restaurant. This year of 2022, we have had 30 different organizations book a space with us for their event(s). This has allowed us to host a large variety of events from the University, the general community, and more—such as the Graduate Employees' Organization's meetings and the La Milonga Talento's tango group in the Chapel, as well as LGBTQ+ Soup Night and poetry readings at the Red Herring.

Of these 30 organizations, 50% have booked more than two events. Additionally, other than the two combined events between Channing-Murray and the Red Herring, CMF hosted 23 events and the Red Herring hosted 5.

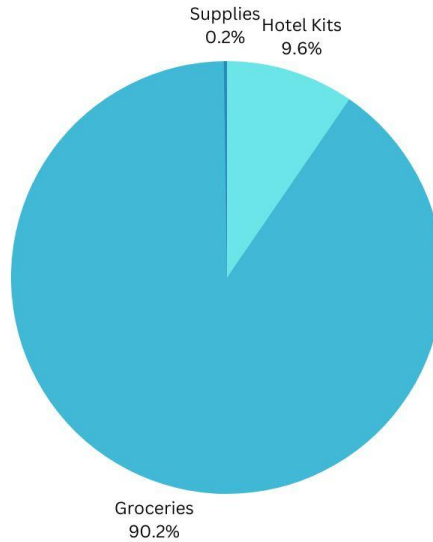
Though we offer our spaces to all of Champaign-Urbana and not just students, because Channing-Murray is on campus, we heavily rely on the school year. This being said, our most profitable or successful month this year with space rentals was October, with February and March being the least. Regardless of the lack of foot traffic we received in the spring, we were still able to end the year at \$13,130.

Going into the new year, we are raising our prices and updating various protocols in general; we are doing this in small increments in order to maintain our long-time clients. Having already booked a few events for the following year and applying these new rates and protocols, we are continuing our momentum and hoping to secure more events for 2023.

## Bucket Brigade

### Choice of Delivery

<b>Groceries &amp; Household Supplies</b>	753
<b>Emergency Hotel Kits</b>	80
<b>Household Supplies</b>	2
<b>Total:</b>	<b>835</b>



**Two of our summer volunteers—a mother and her two sons packed the grocery and supplies bags every Wednesday**



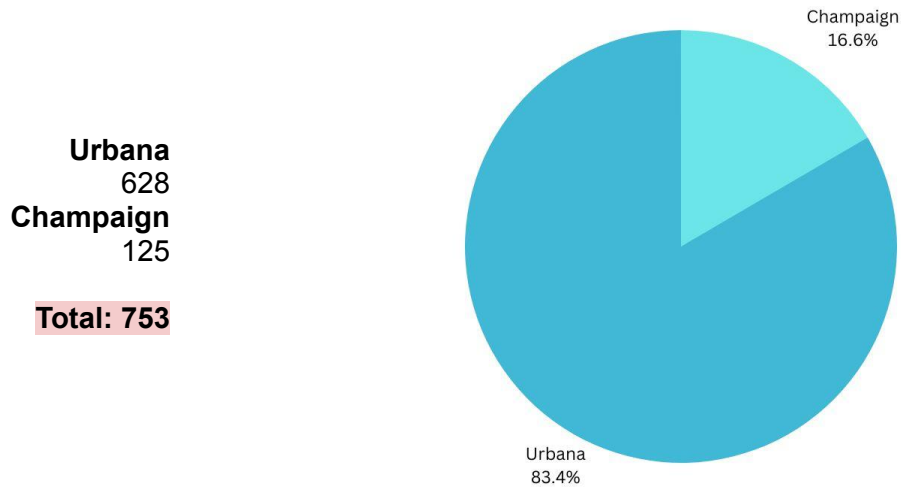
**A volunteer getting the emergency hotel kits together for the Cunningham Township Supervisor's Office**

Channing-Murray, the Cunningham Township, and St. Pat's pair together and offer 3 types of delivery services: groceries and household supplies, emergency hotel kits, and household supplies only. As you can see from the data above, our primary service is delivering our regular groceries and household supplies. We have only delivered the household supplies only twice, as we rarely receive any requests.

Starting in September, we began taking “emergency hotel kit” requests for clients with temporary housing and little access to kitchens and utilities, food, and supplies. Within these 4 months, we have already served 80 families among these emergency hotel kits.

---

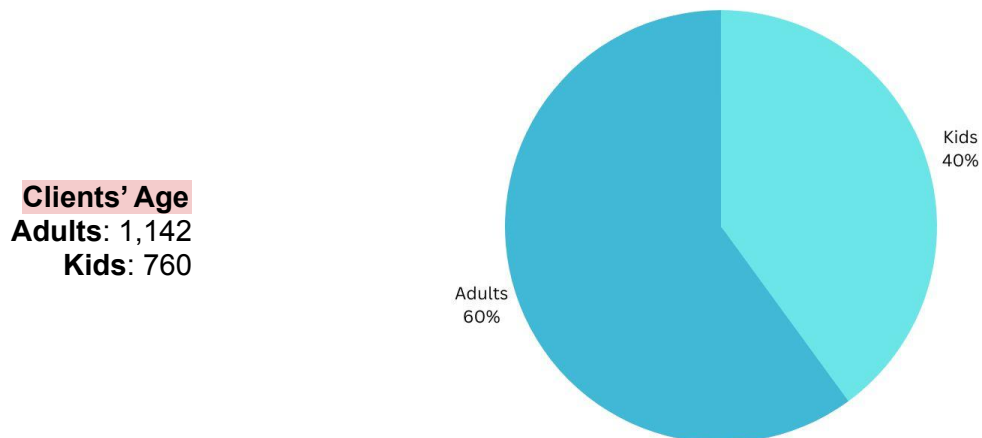
### Regular Grocery & Household Deliveries



The Bucket Brigade program primarily caters towards Urbana households, as the Cunningham Township—and all of us for that matter—is pretty limited in what can be offered due to restrictions, supplies, demand, etc. Regardless of these limitations, we were still able to accommodate for 125 households.

---

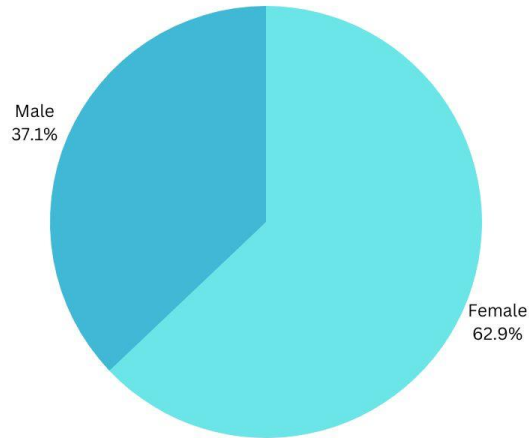
### Demographics (August-December)





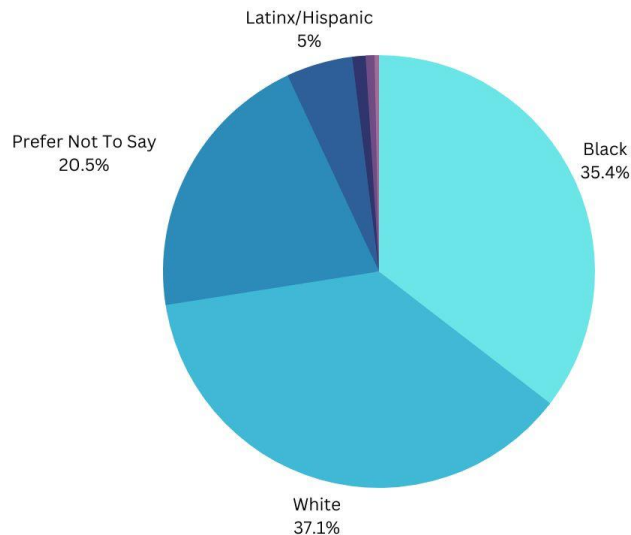
**Clients' Gender**

**Male: 112**  
**Female: 190**



**Clients' Race**

**Black: 107**  
**White: 112**  
**Prefer Not To Say: 62**  
**Latinx/Hispanic: 15**  
**Asian: 3**  
**Native Hawaiian/Pacific Islander: 2**  
**Native American/Alaska Native: 1**



---

**Bucket Brigade CMF Staff Roles**

**Rohn Koester - Facilities Manager**

Though the Cunningham Township covers the groceries' and supplies' finances, Channing-Murray fulfills those purchases. Rohn is the main person to handle these orders and inventory. Every week Rohn makes these purchases through different vendors either online or going to a store in-person and manages the inventory by keeping track of and organizing the stock. He also packs the emergency hotel kits and prepares the items that are to be packed for that Wednesday's Bucket Brigade. Rohn has played an essential role in this program and it would not have been possible without his help.

**A sneak peek at one of our pantry racks that Rohn stocks every Wednesday**



**Sam Schnelle - Operations Manager**

As she has gradually taken over most of the Bucket Brigade tasks, Sam has been the main point of communication with the Cunningham Township and United Way and also handles any issues that may arise and need addressed—DoorDash troubleshooting, client issues, etc. Additionally, she manages and organizes the data from each week, packs each grocery and household supply bags, coordinates with volunteers and recruitment, creates and distributes delivery routes, and has begun to handle the finances, as well.

**Emily McKown - Executive Director**

Emily has also been working with CTSO and manages all correspondence with St. Pat's church. Additionally, she has managed majority of the finances and is also a point of contact for help with anything that needs handled. Emily has played a key role in holding the Bucket Brigade together and determining Channing-Murray's position in the Bucket Brigade and what the future might look like.

**Carol Inskeep - Volunteer and Board Member**

It is worthwhile to highlight the help Carol has given us this year. Her and her partner, Matt, have been the most consistent and reliable volunteers we've had, especially for the Bucket Brigade. Unless told otherwise, we can always assume Carol will be volunteering every Wednesday. Not only is she reliable, she is always willing to do everything she can to help. There has yet to be a time in which she denied any request we've given. With this, she has made large deliveries several times and has made many accommodations like changing delivery locations or taking on more deliveries last minute. Carol and Matt have been absolutely crucial for the Bucket Brigade and contribute to this program just as much as everyone else does.



**Carol and Matt ready to deliver for the Bucket Brigade**

---

## **Partnerships and Updates**

### **United Way – DoorDash**

Bucket Brigade drivers volunteers have always been difficult to recruit due to a few reasons—being a student, having a full-time job, not having access to a car, etc. We had ~4-5 regular volunteer drivers who helped deliver bags in the summer, which slowly dwindled down to ~2-3 for the school year. As it has approached winter and the holiday season, we have mostly relied on Carol Inskeep.

Due to the lack of volunteer drivers, this fall we partnered with United Way for its food delivery service via DoorDash. This simply entails us submitting delivery and clients' information in United Way's sign-up form for whichever and however many clients we would like to be assigned to a DoorDash driver. Though Channing-Murray has yet to use this service, United Way also offers to deliver from various food pantries they partner with.

I have only used their regular DoorDash delivery service about 3-4 times, signing up only 5 clients for deliveries. Only 2-3 times with these have been successful—due to their sign-up process we had a few issues upon pick-up from DoorDash drivers. However, after addressing these issues with United Way it seems to have been solved as we did not have any issues with the latest deliveries.



**Take a look at Channing-Murray's regular volunteer drivers who helped out every Wednesday in the summer**

### **Solidarity Gardens**

In addition to partnering with United Way this year, Solidarity Gardens also joined us in the Bucket Brigade program. Their role was pretty simple—they would donate any fresh produce they had available. One of the greatest parts about this partnership is that we would often have volunteers from Channing-Murray/the Red Herring visit Solidarity Gardens and help harvest said produce.

Receiving these vegetables is an option that families can choose upon signing up. This partnership seemed to be pretty successful as majority of the clients would request the produce—from August-December, only ~0.3% of our groceries and household supplies clients denied the produce. However, due to having no access to kitchens and having temporary housing, ~78% of our hotel clients denied this service.

Unfortunately the harvest season has slowly dwindled away as we approach winter, so that produce has been forced to be put on a brief halt.



**Here are some of our volunteers helping out at Solidary Gardens**

### **Red Herring**

The Red Herring contributed to the Bucket Brigade program from early January through mid August by providing 2 or more ready-to-eat meals in each delivery. As we approached the end of the summer/beginning of fall, there was a decrease in demand for these ready-to-eat meals, so it seemed most efficient for the Red Herring to step away from those meals and rather put our focus on the produce from Solidarity Gardens. However, like stated above, we've been unable to offer this service due to the winter.

**One of our volunteers packing the Red Herring's ready-to-eat hot meals**



### **CTSO and St. Pat's**

There have been a few changes in our partnership with the Cunningham Township, St. Pat's, and the Bucket Brigade in general. The primary reason in which the Bucket Brigade program was created was mostly (if not all) due to COVID and the impact it had on the community—particularly regarding food scarcity. Partnering with CTSO and St. Pat's allowed us to initiate a food delivery service for those affected by such matters for over 2 years.

With this year in particular we have reflected on what exactly Channing-Murray contributes to the program. St. Pat's provides their own grocery bags, the Cunningham Township handles the clients and also provides groceries and household supplies—Channing-Murray simply makes their purchases and packs/delivers the bags. However, we have been forced to limit the amount of households we can deliver to each week and both we and CTSO have started signing up clients through DoorDash. Because we are gradually needing more accommodations, we are wondering what role Channing-Murray is now playing. How much are we helping this program? How demanding is this on CMF and our staff?

After voicing this, we, CTSO, and St. Pat's began discussing what the Bucket Brigade program and our partnerships will look like in the future. We have all concluded that this program has drifted away from what it started as due to all of us changing what we are able to contribute as well as the demand for this service. This being said, we are going to gradually separate ourselves from the program in order to conserve our time, labor, and finances and put our focus towards rentals, the ADA bathroom project, and other general Channing-Murray programs.



**A sample of one of the goodies  
Cunningham Township provided for our  
Thanksgiving deliveries**

---