

CMF Board of Governors
Meeting Agenda
November 9th, 2022

Board Members:

Others attending:

x	Becca Obuchowski, President	x	Emily McKown , CMF ED
x	Ben Joselyn, Treasurer	x	Karen, RH Kitchen Manager
x	Hannah Sheets , Secretary	x	Sam, CMF Operations Manager
x	Lisa Haynes		Megan, RH Operations Manager
x	Carol Inskeep		Rohn Koester, CMF Facilities Manager
x	Kirsten Spitzner		Nancy Pena, Student Board Member
x	Lo Kolb		

1. Call to Order 5:12pm
2. Approval of Minutes
 - October– APPROVAL NEEDED
 - Motion to approve October minutes passes
3. Staff Reports: (35 minutes)
 - Red Herring
 - a. Program Reports
 - RH is breaking even!
 - Going to sell Thanksgiving Take-Away Meals
 - b. Fall Fundraiser/Fridge
 - Round up at the Register
 - Received donations to cover purchase of fridge and additional appliances
 - c. Health Dept.Walk-in/Salad Bar
 - Need City of Urbana Inspection for plumbing and electrical
 - d. Arpa Summertime/Funding Plan
 - CMF Operations
 - a. Bookkeeping
 - b. Bucket Brigade

- Will be operating through the summer.
- c. Rentals & Parking
 - Working on ways to promote rentals during break
- o Executive Director
 - a. Human resources updates
 - Have packets of materials for new hires, and an employee manual
 - Working on employee review process
 - b. Groundskeeping (volunteers)
 - 32 students, with 6 hours each in October
 - Cleaned out a bunch of junk!
 - c. Finances
 - d. Bathroom update
 - Contacting architects to get a solid plan for approval from the city.
- 4. New Business: (20 minutes)
 - o Strategic Visioning Brainstorm session (what areas of growth are most important to us? What kind of venue do we want to be? Who do we want to program with us? How does our history affect our future? How do Red Herring & Channing-Murray relate to each other?)
 - o Board will ask for staff to send concern and questions about day-to-day duties, responsibilities, etc to the board
 - o Emily & staff will begin to develop plan for logistics during Emily's sabbatical
 - o CMF will continue to be a dry venue except for special events that wish to have alcohol and have insurance: Jared Miller may bring more performance events to CMF that may include alcohol
- 5. Committee Reports As Needed
 - Sabbatical Committee
 - New Board Members
 - Motion to approve Lo Kolb as new Board Member passes
- 7. Scheduling Next Board Meeting

December 14, 2022 at 5pm

8. Adjourn